



Coordinator of Instruction and Culture

Explore! Community School is seeking an educator with expertise in classroom instruction and culture to become the Coordinator of Instruction and Culture of a vibrant educational community.

About Explore! Community School

At Explore, we always begin with our mission: to foster the independence, critical thinking, and creativity of a diverse community of learners so they are fully prepared to become confident, conscientious leaders who change the world. To achieve our mission we emphasize interactive, hands-on project-based learning to build upon our rigorous, standards-based curriculum and ensure learning is authentic, meaningful, and fun. We also focus on the whole child, nurturing the social and emotional development of Explorers while fostering their academic excellence.

Currently serving a diverse community of learners in grades K-2, we will add 3rd grade in 2018-2019 and continue adding one grade per year until K-8. This is a particularly exciting time to join our crew as we are poised to move into a newly constructed K-8 campus in the new [Envision Cayce](#) development in 2019. Explore! Community School is an educational outreach of the [Martha O'Bryan Center](#); to learn more please visit www.explore.school and www.marthaobryan.org.

The Position

Joining our dynamic crew of educators, the Coordinator of Instruction and Culture (CIC) will help take our work to the next level. The ideal candidate is a master teacher with broad knowledge and deep experience in quality instruction and progressive classroom culture as well as a sense of urgency around student achievement results and a commitment to our Core Values. S/he will work closely with the principal and director of curriculum to implement and contribute to the continual improvement of Explore's model of progressive teaching and learning. To ensure collaborative relationships with teachers the CIC will not participate in teacher evaluations. The CIC will be classified as a twelve-month employee.

Responsibilities include, but are not limited to:

Instructional Leadership and Teacher Development

- Support teachers to produce outstanding instruction and classroom culture
- Develop teachers through professional learning with a focus on planning, modeling, and in-class coaching
- Follow up with urgency to ensure teachers are effectively implementing what they have learned
- Use student achievement data and student work to drive instructional improvement and decisions to help teachers achieve learning goals
- Model exemplary instruction for teachers
- Develop and support teachers in implementing Responsive Classroom and developing a classroom culture that is respectful, focused, and aligned with Explore's Core Values
- Monitor class, grade, and school-wide academic achievement and culture data to identify trends and design proactive opportunities to address deficits

School Leadership

- Collaborate with the Coordinator of Student Services to ensure all students are receiving appropriate services and making appropriate progress towards learning goals

Curiosity – Compassion – Community – Courage – Craftsmanship



- Collaborate with the Academic Interventionist to ensure all students in need receive reading, mathematics, and/or social and emotional interventions and achieve appropriate progress towards grade-level benchmarks
- Collaborate with the Director of Operations and teachers to ensure the learning environment is beautiful, clean, and purposefully designed to support student independence
- Support the administrative staff to ensure effective implementation of logistics necessary for running a well-functioning school, such as scheduling, test administration, and other details
- Design and facilitate professional development sessions during summer inservice, Friday teacher development time, and staff planning days

Qualifications

Skills and Characteristics

- Commitment to Explore Community School's mission, values, and educational model
- Relentlessness and willingness to do whatever it takes to ensure success
- Strong organizational skills; attention to detail, and follow-through
- Maturity, humility, sense of humor, and love for students, staff, and families
- Commitment to building a diverse, inclusive, and equitable community
- Commitment to having fun at work

Educational Background and Work Experience

- Demonstrated success in quality instruction and developing a strong, positive classroom culture
- A track record of strong quantitative student achievement results
- Experience analyzing qualitative and quantitative data to inform instructional decisions
- Experience coaching teachers and/or managing a team to achieve ambitious goals
- Experience managing systems and programs with attention to detail
- Track record of building relationships and trust with colleagues and other stakeholders
- Experience teaching at multiple grade levels preferred
- Additional skills that benefit the school (e.g. multi-lingual, musician, carpentry, knock-knock jokes, etc.) are highly sought

Compensation

We offer a competitive compensation package and a comprehensive package of benefits and paid leave.